



**PERSONAL INFORMATION**

Do you have, or have you applied for the legal right to remain permanently and work in the United States?

Yes  No

Have you ever been discharged or asked to resign by an employer?  Yes  No If yes, please explain: \_\_\_\_\_

A record of criminal conviction will not necessarily be a bar to employment, since Peoples Neighborhood Bank will consider factors such as age, time of the offense, the nature and seriousness of the violation, and evidence of rehabilitation in making any employment decision.

Have you ever been convicted of or plead guilty to a crime, other than minor traffic violations?  Yes  No

If yes, please explain: \_\_\_\_\_

**WORK HISTORY**

**ALL APPLICANTS MUST ACCOUNT FOR THE LAST 10 YEARS**

Starting with your present or last job, include and account for all periods of time, unemployment and military service for the last 10 years. If you need additional space, please continue on a separate sheet of paper. Even if you mark "no" indicating that you prefer we not contact your current employer at this time, your current or most recent employer may be contacted \*AFTER a job offer has been made and accepted.

Begin with your current or most recent employer.

Are you presently employed?  Yes  No

Are you on a layoff and subject to recall?  Yes  No

If yes, to where? \_\_\_\_\_

1.) Present or Last Employer: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Starting Position: \_\_\_\_\_ Pay \$ \_\_\_\_\_

Final Position: \_\_\_\_\_ Pay \$ \_\_\_\_\_

Dates Employed: From: \_\_\_\_\_ To: \_\_\_\_\_

Month/Year

Month/Year

Name & Title of Supervisor: \_\_\_\_\_

Description of Work Responsibilities: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Will you receive a satisfactory reference from this employer?  Yes  No If "no", please explain: \_\_\_\_\_

May we \*Contact your present employer at this time?  Yes  No If "no", please explain: \_\_\_\_\_

Work History Continued On Next Page

2.) Next Previous Employer: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Starting Position: \_\_\_\_\_ Pay \$ \_\_\_\_\_

Final Position: \_\_\_\_\_ Pay \$ \_\_\_\_\_

Dates Employed: From: \_\_\_\_\_ To: \_\_\_\_\_  
Month/Year Month/Year

Name & Title of Supervisor: \_\_\_\_\_

Description of Work Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

\_\_\_\_\_

Will you receive a satisfactory reference from this employer?  Yes  No If "no", please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3.) Next Previous Employer: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Starting Position: \_\_\_\_\_ Pay \$ \_\_\_\_\_

Final Position: \_\_\_\_\_ Pay \$ \_\_\_\_\_

Dates Employed: From: \_\_\_\_\_ To: \_\_\_\_\_  
Month/Year Month/Year

Name & Title of Supervisor: \_\_\_\_\_

Description of Work Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

\_\_\_\_\_

Will you receive a satisfactory reference from this employer?  Yes  No If "no", please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Work History Continued On Next Page



## REFERENCES

List the names of any professional references who have known you for at least three years and from whom you can obtain letters of recommendation. **Do not list relatives.**

1. Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Work Phone: (\_\_\_\_) \_\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell / or Other: (\_\_\_\_) \_\_\_\_\_  
Relationship to applicant: \_\_\_\_\_
2. Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Work Phone: (\_\_\_\_) \_\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell / or Other: (\_\_\_\_) \_\_\_\_\_  
Relationship to applicant: \_\_\_\_\_
3. Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Work Phone: (\_\_\_\_) \_\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell / or Other: (\_\_\_\_) \_\_\_\_\_  
Relationship to applicant: \_\_\_\_\_

## PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING:

By signing below, I certify that I have read, understand and agree to each of the following statements:

All of the information I have supplied on this application is true, accurate and complete, to the best of my knowledge, and I have not knowingly withheld any information, which, if known to Peoples Neighborhood Bank would affect my application unfavorably.

If Peoples Neighborhood Bank hires me and if they discover at any time during my employment that any of the statements or answers on this application is false, misleading, or incomplete, I may be dismissed immediately from my job.

This employment application will be considered active for ninety (90) days from the date below. If I want to be considered for a job with Peoples Neighborhood Bank after this period, I must fill out another application. However, if I am hired, I recognize that this employment application becomes a part of my official employment record and remains in effect during the duration of my employment.

I agree to submit to a medical examination, which may include testing for drugs or alcohol prior to beginning work with Peoples Neighborhood Bank. I understand that if I am employed by Peoples Neighborhood Bank I may be required, when job-related and consistent with Peoples Neighborhood Bank business needs, to undergo a medical examination or testing for alcohol. I further understand that I may be required to submit to a test for the use of illegal drugs at any time.

In consideration of my employment with Peoples Neighborhood Bank I agree to abide by all the company's rules and regulations.

I understand that nothing in this employment application creates a contract of employment between Peoples Neighborhood Bank and me. If I am hired by Peoples Neighborhood Bank my employment and compensation are "at will", which means that my employment can be terminated, either by Peoples Neighborhood Bank or me, with or without cause, and with or without notice. I understand that no manager or supervisor has the authority to make any employment agreement with me, either orally or in writing that is not an at-will agreement. Only the President of Peoples Neighborhood Bank has the authority to enter into any employment agreement for any specified period of time, with me.

I agree to release to Peoples Neighborhood Bank or its designated agents all medical information including but not limited to, files, reports, x-rays, evaluations, and opinions held by medical personnel, to the extent such information is job-related and consistent with Peoples Neighborhood Bank business needs. I acknowledge that this is a general release and that, if hired, it remains in effect for the duration of my employment.

In the event of my personal indebtedness to Peoples Neighborhood Bank I authorize the company to withhold from my wages such amounts as permitted by law to satisfy my obligation to the Peoples Neighborhood Bank

I give Peoples Neighborhood Bank my permission to conduct any investigation regarding the information contained in my employment application (and accompanying resume, if any), which Peoples Neighborhood Bank thinks is necessary to determine my qualifications for assuming a job with the company. I give Peoples Neighborhood Bank my permission to contact former employer, school, college or university, utility company, credit or finance bureau or office, any personal or professional reference, or any other appropriate source or individual for the purpose of gathering information, personal or otherwise, that such sources may have about my character, general reputation, credit, education, or employment record, and I give my consent to any such source to release to Peoples Neighborhood Bank whatever information they have about me. I also unconditionally release all named and unnamed sources from any and all liability, which might result from furnishing any information about me.

I agree that any claim or lawsuit relating to my employment with Peoples Neighborhood Bank or any of its companies or subsidiaries must be filed no more than six (6) months after the date of the employment action that is the subject of the claim or lawsuit. I waive any statute of limitations to the contrary.

**I HAVE READ AND UNDERSTOOD THIS APPLICATION.**

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

## CONFIDENTIAL AFFIRMATIVE ACTION DATA FORM

As an equal opportunity employer/affirmative action employer, Peoples Neighborhood Bank is required to maintain ethnicity, race, and gender data on all applicants. This information is requested in order to help us comply with equal opportunity and affirmative action planning as required by the United States Department of Labor.

Name \_\_\_\_\_

Country of Birth \_\_\_\_\_

Country of Citizenship \_\_\_\_\_

Country or State of Legal Residence \_\_\_\_\_

County \_\_\_\_\_

### Ethnic Identity:

1a. Please check one:

- Elect not to self-identify.  
 Hispanic or Latino, defined as a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.  
 Not Hispanic or Latino. (Please answer questions 1b, 2, 3, and 4).

1b. Select from the following:

- White, defined as a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.  
 Black or African American, defined as a person having origins in any of the black racial groups of Africa.  
 Native Hawaiian or Other Pacific Islander, defined as a person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.  
 Asian, defined as a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Phillipine Islands, Thailand, and Vietnam.  
 American Indian or Alaska Native, defined as a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.  
 Two or more races, defined as all persons who identify with more than one of the

2. Gender  Male  Female

3. Are you a veteran? Yes No If yes, please indicate campaign and date of service. \_\_\_\_\_  
\_\_\_\_\_

4. Will you need an accommodation if an interview is scheduled? Yes No