

Peoples Neighborhood Bank

EMPLOYMENT APPLICATION

Thank you for your interest in applying for a position with Peoples Neighborhood Bank. Because of our commitment to offering the highest possible satisfaction to our customers, we are interested in *hiring the best*. We want to have a complete understanding of your qualification, motivations and interests, so that we can make careful and deliberate hiring decisions that will benefit both Peoples Neighborhood Bank and our employees. Please answer the questions on the following employment application honestly, completely and thoughtfully. In responding to questions on this application, continue on a separate sheet of paper if you require more space. We are an equal opportunity employer and do not discriminate on the basis of race, color, religion, sex, Neighborhood origin, age, marital status, veteran status, qualified disability or any other status or condition protected by law.

Date of Application _____ / _____ / _____

PERSONAL INFORMATION

Name: _____
Last Name First Name Middle Initial

Address: _____
Street (Apartment Number)

City State Zip Code

() ()

Home Phone Number Alternates Number (cell, pager, work, etc.)

If you are under 18 years of age, do you have a work permit / certificate of age? Yes No

If you have ever worked under a different name, please identify: _____

JOB INTERESTS

Position Desired: _____

Salary expectations: \$ _____ /hr \$ _____ /wk \$ _____ /month

Are you available for full-time work Yes No Are you available for part-time work? Yes No

Are you willing to work any shift? Yes No

Which days of the week are you able to work (*Please circle*)? Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Will you work overtime? Yes No Date you can start work: _____

How did you learn of this job opening? _____

Have you ever worked for Peoples Neighborhood Bank? Yes No

When? _____ Your supervisor's name: _____ Why did you leave? _____

Have you received a referral from a current employee? Who? _____

Do you know anyone who works at Peoples Neighborhood Bank? Who? _____

PERSONAL INFORMATION

Do you have, or have you applied for the legal right to remain permanently and work in the United States?

Yes No

Have you ever been discharged or asked to resign by an employer? Yes No If yes, please explain: _____

A record of criminal conviction will not necessarily be a bar to employment, since Peoples Neighborhood Bank will consider factors such as age, time of the offense, the nature and seriousness of the violation, and evidence of rehabilitation in making any employment decision.

Have you ever been convicted of or plead guilty to a crime, other than minor traffic violations? Yes No

If yes, please explain: _____

WORK HISTORY

ALL APPLICANTS MUST ACCOUNT FOR THE LAST 10 YEARS

Starting with your present or last job, include and account for all periods of time, unemployment and military service for the last 10 years. If you need additional space, please continue on a separate sheet of paper. Even if you mark "no" indicating that you prefer we not contact your current employer at this time, your current or most recent employer may be contacted *AFTER a job offer has been made and accepted.

Begin with your current or most recent employer.

Are you presently employed? Yes No

Are you on a layoff and subject to recall? Yes No

If yes, to where? _____

1.) Present or Last Employer: _____

Address: _____ City: _____ State: _____ Zip: _____

Type of Business: _____ Phone: (_____) _____

Starting Position: _____ Pay \$ _____

Final Position: _____ Pay \$ _____

Dates Employed: From: _____ To: _____
Month/Year Month/Year

Name & Title of Supervisor: _____

Description of Work Responsibilities: _____

Reason for Leaving: _____

Will you receive a satisfactory reference from this employer? Yes No If "no", please explain: _____

May we *Contact your present employer at this time? Yes No If "no", please explain: _____

Work History Continued On Next Page

2.) Next Previous Employer: _____

Address: _____ City: _____ State: _____ Zip: _____

Type of Business: _____ Phone: (_____) _____

Starting Position: _____ Pay \$ _____

Final Position: _____ Pay \$ _____

Dates Employed: From: _____ To: _____
Month/Year Month/Year

Name & Title of Supervisor: _____

Description of Work Responsibilities: _____

Reason for Leaving: _____

Will you receive a satisfactory reference from this employer? Yes No If "no", please explain: _____

3.) Next Previous Employer: _____

Address: _____ City: _____ State: _____ Zip: _____

Type of Business: _____ Phone: (_____) _____

Starting Position: _____ Pay \$ _____

Final Position: _____ Pay \$ _____

Dates Employed: From: _____ To: _____
Month/Year Month/Year

Name & Title of Supervisor: _____

Description of Work Responsibilities: _____

Reason for Leaving: _____

Will you receive a satisfactory reference from this employer? Yes No If "no", please explain: _____

Work History Continued On Next Page

4.) Next Previous Employer: _____

Address: _____ City: _____ State: _____ Zip: _____

Type of Business: _____ Phone: (_____) _____

Starting Position: _____ Pay \$ _____

Final Position: _____ Pay \$ _____

Dates Employed: From: _____ To: _____
Month/Year Month/Year

Name & Title of Supervisor: _____

Description of Work Responsibilities: _____

Reason for Leaving: _____

Will you receive a satisfactory reference from this employer? Yes No If "no", please explain: _____

EDUCATIONAL DATA

High School: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Did you graduate? Yes No If "No", highest grade achieved: _____ Have you received your GED? Yes No

College: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Major: _____ Dates Attended: _____

Degree received: _____ Grade Point Average: _____

Trade, Business or Correspondence School: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Major: _____ Dates Attended: _____

Degree received: _____

Are you planning to pursue further studies? Yes No If "Yes", When, Where and what courses?

MILITARY EXPERIENCE

Have you ever been in the United States Armed Services? Yes No What Branch? _____

Describe any skills you acquired in the Service, which would be useful to the job for which you are applying: _____

REFERENCES

List the names of any professional references who have known you for at least three years and from whom you can obtain letters of recommendation. **Do not list relatives.**

1. Name: _____ Occupation: _____
Work Phone: (____) _____ Home Phone: (____) _____ Cell / or Other: (____) _____
Relationship to applicant: _____
2. Name: _____ Occupation: _____
Work Phone: (____) _____ Home Phone: (____) _____ Cell / or Other: (____) _____
Relationship to applicant: _____
3. Name: _____ Occupation: _____
Work Phone: (____) _____ Home Phone: (____) _____ Cell / or Other: (____) _____
Relationship to applicant: _____

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING:

By signing below, I certify that I have read, understand and agree to each of the following statements:

All of the information I have supplied on this application is true, accurate and complete, to the best of my knowledge, and I have not knowingly withheld any information, which, if known to Peoples Neighborhood Bank would affect my application unfavorably.

If Peoples Neighborhood Bank hires me and if they discover at any time during my employment that any of the statements or answers on this application is false, misleading, or incomplete, I may be dismissed immediately from my job.

This employment application will be considered active for ninety (90) days from the date below. If I want to be considered for a job with Peoples Neighborhood Bank after this period, I must fill out another application. However, if I am hired, I recognize that this employment application becomes a part of my official employment record and remains in effect during the duration of my employment.

I agree to submit to a medical examination, which may include testing for drugs or alcohol prior to beginning work with Peoples Neighborhood Bank. I understand that if I am employed by Peoples Neighborhood Bank I may be required, when job-related and consistent with Peoples Neighborhood Bank business needs, to undergo a medical examination or testing for alcohol. I further understand that I may be required to submit to a test for the use of illegal drugs at any time.

In consideration of my employment with Peoples Neighborhood Bank I agree to abide by all the company's rules and regulations.

I understand that nothing in this employment application creates a contract of employment between Peoples Neighborhood Bank and me. If I am hired by Peoples Neighborhood Bank my employment and compensation are "at will", which means that my employment can be terminated, either by Peoples Neighborhood Bank or me, with or without cause, and with or without notice. I understand that no manager or supervisor has the authority to make any employment agreement with me, either orally or in writing that is not an at-will agreement. Only the President of Peoples Neighborhood Bank has the authority to enter into any employment agreement for any specified period of time, with me.

I agree to release to Peoples Neighborhood Bank or its designated agents all medical information including but not limited to, files, reports, x-rays, evaluations, and opinions held by medical personnel, to the extent such information is job-related and consistent with Peoples Neighborhood Bank business needs. I acknowledge that this is a general release and that, if hired, it remains in effect for the duration of my employment.

In the event of my personal indebtedness to Peoples Neighborhood Bank I authorize the company to withhold from my wages such amounts as permitted by law to satisfy my obligation to the Peoples Neighborhood Bank

I give Peoples Neighborhood Bank my permission to conduct any investigation regarding the information contained in my employment application (and accompanying resume, if any), which Peoples Neighborhood Bank thinks is necessary to determine my qualifications for assuming a job with the company. I give Peoples Neighborhood Bank my permission to contact former employer, school, college or university, utility company, credit or finance bureau or office, any personal or professional reference, or any other appropriate source or individual for the purpose of gathering information, personal or otherwise, that such sources may have about my character, general reputation, credit, education, or employment record, and I give my consent to any such source to release to Peoples Neighborhood Bank whatever information they have about me. I also unconditionally release all named and unnamed sources from any and all liability, which might result from furnishing any information about me.

I agree that any claim or lawsuit relating to my employment with Peoples Neighborhood Bank or any of its companies or subsidiaries must be filed no more than six (6) months after the date of the employment action that is the subject of the claim or lawsuit. I waive any statute of limitations to the contrary.

I HAVE READ AND UNDERSTOOD THIS APPLICATION.

DATE

SIGNATURE

